

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WASHINGTON
March 3, 2011**

Members Present –Andrew Lampe, Rudy Plager via phone, Cindy Carter, Rob Coffman, and Steve Jenkins.

Staff Present – Bruce Buckles, Lisa Bozett, Valerie Graber, Tammy Hauff, Erin Nelson

Guests Present – Linda De La Cruz, Staff Representative; Don Boxford and Tom Cash, Union Representatives.

Andrew Lampe called the Columbia River Council of Governments (COG) meeting to order at 1:38 p.m.

Public Comment – none

Action Items:

Agenda – There were two additions to the agenda, one was the request for additional ANC funding under action items and the other was discussion about the volunteer program under discussion items. *Cindy Carter moved to approve the agenda with the two additions. Rob Coffman seconded and the motion carried.*

Minutes –*Cindy Carter moved to approve the meeting minutes from February 3, 2011. Rudy Plager seconded and the motion carried.*

Budget & Expenditures – Checks 52621-52745, EFTPS 1, DRS 1&2
Cindy Carter moved to approve the expenditures for checks numbered 52621-52745, EFTPS 1, and DRS 1&2. Rudy Plager seconded and the motion carried.

Request for Additional ANC Funding – The request is for an additional \$40,000 for the ANC program for the 2011 calendar year. This would use OAA carryover funds from 2010 and would bring the funding up from \$100,000 to \$140,000. *Cindy Carter moved to approve the additional \$40,000 for the ANC program. Rudy Plager seconded and the motion carried.*

Discretionary Fund Request – A request was received from Okanogan County Transportation and Nutrition in the amount of \$293.84 for the Harrington meal site for soup/chili bowls and a warming buffet server. This request was approved by the Advisory Committee at their last meeting and was previously approved by the COG members through email. *Cindy Carter moved to approve the discretionary fund request as presented. Rob Coffman seconded and the motion carried.*

Client Specific Fund Requirements – The Advisory Committee has recommended a small change in the procedure for approving client specific funds. The client specific fund is a

\$3,000 fund that the Advisory Committee oversees. Currently requests of \$100 or less can be approved through a supervisor and larger requests must go to the advisory committee for approval. The current recommendation is to increase this amount to requests of \$200 or less to be approved through a supervisor. *Rudy Plager moved to approve the request to increase the amount to \$200 or less as recommended by the Advisory Committee. Cindy Carter seconded and the motion carried.*

SCOA Representative Voting Rights – It has been recommended by the Advisory Committee to allow the SCOA representative to be a voting member of the committee. The SCOA representative advises the Secretary of DSHS and the governor’s office of aging issues. *Cindy Carter moved to increase the voting members of the Advisory Committee from 30 to 31 allowing the SCOA representative to vote. Steve Jenkins seconded and the motion carried.*

Discussion Items:

Quarterly Reports – Fourth quarter reports were reviewed and discussed.

Monitoring Reports and Responses – These reports and responses were reviewed.

Volunteer Program – Bruce reported that the Wishmaster program has a new board, Twin Rivers Productions have increased their membership and we currently have several volunteers working in the agency through Service Alternatives.

Executive Session:

Cindy Carter moved to enter into executive session for contracts and personnel discussions. Steve Jenkins seconded and the motion carried.

The Board entered into executive session at 2:43 p.m. and reconvened at 2:54 p.m. No decisions were made during the session.

Steve Jenkins moved to support an additional paid day off for the 2011 calendar year. Rob Coffman seconded and the motion carried.

Rob Coffman moved to adjourn, Cindy Carter seconded. The meeting adjourned at 2:55 p.m.