

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WA
10/10/19**

Members Present – Commissioners Cindy Carter, Chris Branch, Rob Coffman, Kevin Overbay, Terry Thompson

Staff Present – Bruce Buckles, Erin Nelson, Josh Hamilton

Guests – Christine Johnson- Union Employee Representative

Meeting – Cindy Carter called the Columbia River Council of Governments (COG) meeting to order at 1:36 pm.

Agenda Addition – Chris Branch made a motion to add E. Discretionary Funds to the 10/10/19 agenda, Terry Thompson seconded, and the motion carried.

Public Comment – None

Minutes – Kevin Overbay moved to approve the minutes from the September 12, 2019 meeting. Chris Branch seconded, and the motion carried.

Budget & Expenditures – Expenditures were reviewed for August 2019. Rob Coffman made a motion to approve the expenditures for Checks 67362-67492, DD16068-DD16189, PRT 8-19, DRS 15-2019, DRS 16-2019, WPFML 1-2019, WPFML 2-2019 Terry Thompson seconded, and the motion carried.

Surplus Equipment Disposal – Kevin Overbay made a motion to declare seven Dell Latitude Laptops surplus and dispose on public online auction. Chris Branch seconded, and the motion carried.

Proposed Budget Changes – Terry Thompson made a motion to increase Aging Network Chore \$20,000. This increase would be from Older Americans Act unobligated from 2019, leaving a remaining balance of \$101,489. Rob Coffman seconded, and the motion carried.

Discretionary Fund Request – Kevin Overbay made a motion to approve the discretionary fund request of \$822.97 for purchase of two jumbo size high efficiency thermal electric bags for the MLSOS home-delivered meal program. Rob Coffman seconded, and the motion carried.

Personnel Report – Bruce Buckles reviewed the personnel report.

Executive Report – AACCW is looking for a part-time RN or LPN for the Moses Lake office and a full-time RN for the East Wenatchee office. IT is looking into using an App called Conversations that would allow for instant translations. This will be explored with AL TSA to see if allowable. There was discussion about the Homeless Steering Committee using the AACCW bus to transport homeless to multiple inclement weather shelters. More research will be done concerning how a possible interlocal agreement could be established. Kevin Overbay expressed that it is nice to have Ken Sterner on the Homeless Steering Committee. The nutrition programs were also discussed in general about meeting the expectations of participants and the challenge of recruiting and retaining staff.

Rob Coffman made a motion to adjourn the meeting at 2:07 pm. Kevin Overbay seconded, and the motion carried.

Next meeting – November 14, 2019 at 1:30pm