

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WA
12/12/19**

Members Present – Commissioners Cindy Carter, Chris Branch, Rob Coffman, Kevin Overbay, Marc Straub, Terry Thompson

Staff Present – Bruce Buckles, Tammy Harvey, Erin Nelson, Debbie Peterson, Diane Tribble, Josh Hamilton

Guests – Christine Johnson - Union Employee Representative, Tom Cash – Union Representative, Dr. Julie Rickard

Meeting – Cindy Carter called the Columbia River Council of Governments (COG) meeting to order at 1:30 pm.

Public Comment – None

Minutes – Terry Thompson moved to approve the minutes from the November 14, 2019 meeting. Kevin Overbay seconded, and the motion carried.

Budget & Expenditures – Expenditures were reviewed for October 2019. Rob Coffman made a motion to approve the expenditures for Checks 67623-67778, DD16311-DD16429, PRT 10-19, DRS 19-2019, DRS 20-2019, ESD 3-2019, LNI 3-2019, WPFML 3-2019, Voided Check #67659. Marc Straub seconded, and the motion carried.

Surplus Equipment Disposal – Rob Coffman made a motion to declare surplus and approve disposal of the 1990 Freezer, 19.3 Cu Ft. Terry Thompson seconded, and the motion carried.

Quarterly Reports – The Directors presented 3rd quarter, 2019 reports for their programs. Kevin Overbay requested that starting next quarter, on the contractor quarterly to add person/meal counts for nutrition contractors to be able to start watching trends.

Personnel Report – Tammy Harvey reviewed the personnel report.

Executive Director's Report – Brief report provided by Bruce Buckles. State of the agency is healthy; we have met the objectives of contracts through DSHS and more importantly through the Older Americans Act.

Executive Session – Terry Thompson made a motion to go into executive session for 20 minutes to discuss to contract issues. Rob Coffman seconded, and the motion carried. The session ended with the following action taken: Kevin Overbay made a motion for approval of Resolution 19-2 for the Board of Commissioners of the Columbia River Council of Governments to authorize an increase for salary classification for Home Health Care Coordinators (4 employees). COG authorizes AACCW to adjust the salary range for this job classification with the estimated budget increase of \$14,900 per year (including benefits) to be effective January 1, 2020. Chris Branch seconded, and the motion carried. Also, a motion was made by Kevin Overbay to have Bruce or his designee move forward with the evaluation for and obtaining the Trueblood and WASPC Grants. Marc Straub seconded, and the motion carried.

Marc Straub made a motion to adjourn the meeting at 2:40 pm. Rob Coffman seconded, and the motion carried.

Next meeting: January 9th, 2020 at 1:30pm.