

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WA
12/7/2017**

Members Present - Commissioners Kevin Overbay, Dan Sutton, Roger Hartwig, Rob Coffman, Chris Branch

Staff Present - Bruce Buckles, Tammy Harvey, Ken Sterner, Erin Nelson, Diane Tribble, Jill Dempsey

Guests - Tom Cash, Union Representative, Christine Johnson, Union Employee Representative

Meeting – Kevin Overbay called the Columbia River Council of Governments (COG) meeting to order at 1:31 pm.

Public Comment- None

Minutes – Chris Branch moved to approve the minutes from the November 2, 2017 meeting as submitted. Dan Sutton seconded, and the motion carried.

Budget & Expenditures- Expenditures were reviewed for October, 2017. Rob Coffman made a motion to approve the expenditures for Checks # 64300-64422, DD 13470-13584, PRT 9-17, DRS 19, DRS 20, ESD 3, LNI 3. Roger Hartwig seconded, and the motion carried.

Discretionary Fund Requests- None

Advisory Committee Terms - Tammy Harvey reported there are two Advisory Committee members that have terms expiring with both seeking another term: Judith Tonseth – Okanogan County-6th Term, March 2018- 2021 and Geneva McCoy Jardine-Douglas County-6th Term, March 2018-2021. There is also an application for the Douglas County opening from Roy Fraticelli for consideration. The A/C recommended the appointment of Roy Fraticelli to the Advisory Committee and extending the terms for Judith Tonseth and Geneva McCoy Jardine. Dan Sutton moved to approve the appointment and term extensions. Chris Branch seconded, and the motion carried. There was a discussion regarding Advisory Committee responsibilities and how recruitment is done for openings. The board members requested a copy of the committee member description be forward to them so that they could help recruit interested people.

Elections-The Board members present nominated Cindy Carter as Chair and Kevin Overbay as Vice Chair for 2018. Rob Coffman seconded, and the motion carried.

2018 Schedule-Considering that two members of the board will have a conflict on their schedule for up to six months for legislative meetings and it may be difficult to obtain a quorum with the current schedule, a motion was made by Dan Sutton to change the meeting dates in 2018 from the first to the second Thursday of the month. Kevin Overbay seconded, and the motion carried.

Nutrition Suggested Donation Rate- Erin Nelson presented a request by OCTN to increase the suggested donation rate for a senior meal from \$3.50 to \$4.00. She also presented input from Moses Lake Senior Opportunity & Services and Grand Coulee Dam Senior Center. After much discussion, Rob Coffman made a motion that the nutrition contract language be changed to indicate that a suggested donation of “up to \$4.00” per meals be approved. Chris Branch seconded, and the motion carried.

Revised Sick Leave Policy- Tammy Harvey presented a new policy proposal for sick leave for part-time employees. After discussion, Dan Sutton made a motion that the new policy follow the WAC

requirements providing for 1 (one) hour sick time for every forty (40) hours worked for part-time employees. Roger Hartwig seconded, and the motion carried.

Quarterly Reports- were reviewed and discussed.

Personnel Update-Viktoriya Radchishina accepted the Health Home p/t position in Moses Lake effective 11/13/17. Tammy Harvey also reports a case management position is open for Moses Lake.

Monitoring Report – Jill Dempsey reviewed a Monitoring Report for In-Home Care of Central Washington.

Executive Director's Report - Bruce Buckles reported on the continued development of the ACH.

Executive Session- None

Kevin Overbay adjourned the meeting at 3:25 pm.