

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WA
7/6/2017**

Members Present - Commissioners Rob Coffman, Roger Hartwig, Dan Sutton, Chris Branch

Staff Present - Bruce Buckles, Tammy Harvey, Valerie Graber, Ken Sterner, Erin Nelson, Diane Tribble, Josh Hamilton, Laurie Miller

Guests - Christine Johnson, Union Employee Representative

Meeting - Rob Coffman called the Columbia River Council of Governments (COG) meeting to order at 1:35 pm.

Public Comment- None

Minutes - Dan Sutton moved to approve the minutes from the June 1, 2017 meeting as submitted. Roger Hartwig seconded, and the motion carried.

Budget & Expenditures- Expenditures were reviewed for May 2017. Chris Branch made a motion to approve the expenditures for Checks # 63563-63709; Voided check #63647, DD 12900-13009; PRT 4-17, DRS 9, DRS10. Dan Sutton seconded and the motion carried.

Advisory Committee Terms - Tammy Harvey indicated there are three Advisory Committee members that have terms expiring: Linda Finlay – Grant County-3rd term Sept 2017-2020; Marylu Martin – Grant County-4th term Sept 2017-2020; and Larry Lindbloom – Lincoln County-3rd term July 2017-2020. All three are seeking additional terms. The A/C recommended the approval of extending these terms. Dan Sutton moved to appoint all for additional terms to serve. Chris Branch seconded and the motion carried.

Personnel Update - Dan Barrett accepted the position of Information and Outreach Specialist (East Wenatchee) effective 6/19/17. Carol Schimke accepted the position of Registered Nurse (Moses Lake) effective 6/26/17.

Monitoring Report - Erin Nelson reviewed Monitoring Report for People for People Transportation.

Discretionary Fund Purchase Request – OCTN has requested to purchase a steam table for Tonasket Senior Center and plates and bowls for Oroville Senior Center for a total purchase of \$1402.93. Chris Branch moved to purchase, Dan Sutton seconded and motion carried. Leavenworth Senior Center (Home Delivered) has requested a 15.6 HP Touchscreen, High Performance Laptop for a total of \$600.00. Chris Branch moved to purchase, Dan Sutton seconded and the motion carried.

IT Discussion- Josh Hamilton discussed IT Security and recent successful hacking attempts with other government agencies and the importance of tightened security for our systems, which have been implemented. Josh additionally discussed the cost of printers and copiers within our agency and the attention that needs to be given to reduce copy costs. Matter regarding copy expenses to be taken under advisement.

Executive Director's Report - Bruce Buckles reported on availability of funding to provide additional services for our family caregivers and increase access to health care for our clients.

Executive Session- None

Rob Coffman adjourned the meeting at 2:15 pm.