

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WA
8/3/2017**

Members Present - Commissioners Cindy Carter, Rob Coffman, Kevin Overbay, Dan Sutton, Chris Branch, Roger Hartwig,

Staff Present - Bruce Buckles, Tammy Harvey, Valerie Graber, Ken Sterner, Erin Nelson, Diane Tribble, Josh Hamilton, Jill Dempsey

Guests – Tom Cash, Union Representative, Christine Johnson, Union Employee Representative

Meeting – Cindy Carter called the Columbia River Council of Governments (COG) meeting to order at 1:31 pm.

Public Comment- None

Minutes – Rob Coffman moved to approve the minutes from the July 6, 2017 meeting as submitted. Chris Branch seconded, and the motion carried.

Budget & Expenditures- Expenditures were reviewed for June 2017. Chris Branch made a motion to approve the expenditures for Checks # 63710-63888, DD 13120, PRT 5-17, DRS 11, and DRS 12. Dan Sutton seconded and the motion carried.

Moses Lake Lease-The COG members discussed the extension of the Moses Lake office lease and reviewed Resolution 17-02.

Resolution 17-02 – to extend the Moses Lake office lease with Glade Lybbert, principle in the Welt Group, which presently runs until June 30, 2017, and the lessor is willing to extend the lease as desired, on the same terms and conditions. The Columbia River Council of Governments approved the lease extension for a period of 24 months from July 1, 2017, through June 30, 2019.

Area Plan Budget-Tammy Harvey presented proposed changes to the 2018 Area Plan Budget to include increases to the following programs: Congregate Meals, \$20,000; Home-Delivered Meals, \$10,000; Information & Assistance, \$10,000; Aging Network Chore, \$20,000; and Personal Emergency Response, \$5,000 for a total of \$65,000. Funds for the proposed increase include \$36,449 from new OAA, \$11,000 from new SCSA, and \$17,551 from unobligated carryover from previous years. This will leave a balance in OAA unobligated of \$135,293. Dan Sutton made a motion to accept the proposed changes to the 2018 Area Plan Budget. Kevin Overbay seconded, and the motion carried.

Personnel Update – Christine M. Johnson accepted the Manager of Case Management Services position in East Wenatchee effective 6/26/17. Ashley Green accepted the Case Manager/JRP position in East Wenatchee effective 6/26/17, and Ali LaFontaine resigned from the Manager of Case Management Services position effective 8/1/2017.

Area Plan Update Planning Meetings- Erin Nelson provided preliminary survey results. COG members were invited to attend the upcoming public hearings to take place on August 18, 2017 at the Othello Senior Center and on August 22, 2017 at the AACCW office in Wenatchee.

Executive Director's Report - Bruce Buckles gave an update of the NCACH activities including the behavioral health, Parkside building progress and Ombuds role. Josh Hamilton gave an update on cost saving measures instituted for paper use by making double-sided copies when possible and on computer hacking risks and ransomware threats. Bruce reported that at the recent All-Staff meeting Stephanie Alexander, the agency attorney spoke on the topic of communications via social media and associated risks and liability involved. Bruce reported on the state audit and the board members were invited to attend the exit interview that will take place on 8/21/2017 at 2:30 pm. Ken Sterner and Diane

Tribble gave an update on plans and fund raising efforts for the upcoming Alzheimer Walks. Tom Cash was asked and provided a review of his history and role with the American Federation of State Employees.

Executive Session- Per RCW 42.30.110 Executive Sessions, the board entered into executive session at 2:01 pm to discuss union contract agreement.

The board reconvened at 2:06 pm.

Chris Branch made a motion to approve a 3% Cost of Living Allowance for all employees effective August 3, 2017. Dan Sutton seconded, and the motion carried.

Cindy Carter adjourned the meeting at 2:28 pm.