

**COLUMBIA RIVER COUNCIL OF GOVERNMENTS
MEETING MINUTES
EAST WENATCHEE, WASHINGTON
12/1/2016**

Members Present – Commissioners Cindy Carter, Sheilah Kennedy, Ron Walter, and John Marshall (participated by telephone)

Staff Present – Bruce Buckles, Tammy Harvey, Erin Nelson, Ken Sterner, Diane Tribble, Jill Dempsey

Guests – Tom Cash, Union Representative and Chris Johnson, Staff Representative

Meeting – Cindy Carter called the Columbia River Council of Governments (COG) meeting to order at 1:34 pm.

Minutes – Sheilah Kennedy moved to approve the minutes from the October 6, 2016 meeting as submitted. Ron Walter seconded, and the motion carried.

Budget & Expenditures – Expenditures were reviewed for September and October, 2016. John Marshall moved to approve the expenditures for Checks 61959-62099 (VOIDED 61991), DD 12036-DD 12143, EFTPS 9, DRS 17 & 18, EFT 9; and Checks 62100-62240 (VOIDED 62104 & 62120), DD 12144-DD 12247, EFTPS 10, DRS 19 & 20, EFT 10, ESD 3, LnI 3. Ron Walter seconded, and the motion carried.

Omak Office Lease Agreement- The lease agreement was reviewed. Sheilah Kennedy moved to approve the Omak lease agreement with Shellrock Point LLC commencing on December 1, 2016 and expiring on November 30, 2018. Ron Walter seconded, and the motion carried.

Advisory Committee Terms- Tammy Harvey announced that the A/C recommended the approval of extending Ellen Warren of Chelan County to her 3rd term from February 2017-2020. Ron Walter made a motion to approve this request. Sheilah Kennedy seconded, and the motion carried. It was also reported that there are three (3) openings for Adams County and one (1) opening in Lincoln County for the Advisory Committee. Bruce Buckles announced that long time Advisory Board member and volunteer Long Term Care Ombuds, Noble Kelly passed away on November 28, 2016. His many years of volunteer services for AACCW and his community was greatly appreciated and he will be dearly missed.

2016 Proposed Budget Changes- Tammy Harvey presented a request to increase the nutrition budget by \$30,000.00. The funds are unobligated Older American Act Carryover from 2015 and would leave a balance of \$41,497.00. Ron Walter made a motion to approve the Nutrition Budget increase. Sheilah Kennedy seconded, and the motion carried.

Position and Salary Change Requests- Bruce Buckles presented the need to make changes to two current positions based on overtime requirements, confidentiality, independent decision making demands, and representation in Olympia as follows: change position and salary of Manager of Contracts Department to Director of Contracts and Ombuds Services and change position title and salary of Public Services & Business Coordinator to Director of Business Operations. Sheila Kennedy made a motion to approve both position and salary change requests. Ron Walter seconded, and the motion carried.

Quarterly Reports- Quarterly reports were reviewed and departmental information was shared.

Personnel Update- Seonaid Uebelhardt, Case Manager (Moses Lake) resigned from the position effective 10/05/16. Phoebe Nelson, Assistant Behavioral Health Ombuds (East Wenatchee) accepted the position effective 10/10/16. Stephanie Bowman, Assistant Behavioral Health Ombuds (East Wenatchee) accepted the position effective 10/10/16. Yelena Timofeyeu, Case Manager (Moses Lake) accepted the position effective 11/17/16. Lisa Kunz, Assistant Behavioral Health Ombuds (Moses Lake) resigned from the position effective 11/30/16.

Monitoring Reports- Jill Dempsey reviewed the monitoring report for In-Home Care of Central Washington.

Executive Director's Report –Bruce Buckles reported on activities of the Accountable Community of Health (ACH) and an upcoming integrated care workshop in January being planned by Linda Evans-Parlette who will be the new director of the ACH.

There was a discussion of upcoming changes related to the 1115 Waiver and possible changes at the Federal level based on the results of recent elections.

Bruce Buckles presented Commissioners Kennedy and Walter with a certificates of appreciation, thank-you cards and glass American eagle sculptures in recognition of their years of service on the Columbia River Council of Governments for AACCW. Ron Walter asked if there would be training for the new commissioners who will be serving on the council next year and it was acknowledged that this will be necessary.

Executive Session-None.

Cindy Carter adjourned the meeting at 2:34 p.m.